# YEARBOOK LAYOUT DESIGN

You must learn the rules before you break them

# Yearbook Layout Design Rules

- There are many ways to put together a yearbook
- There are however, certain rules that must be followed to make it successful
- In this lesson you will learn the Rules of Yearbook Layout Design



that will frame folio identifying the content are called folio

of the year help tell?

**Double-page spread (DPS):** Two facing pages; the left page is an even number



**Headline**: Word or words set in large type that attracts the reader to the spread; headlines traditionally are placed above copy blocks

Internal margin/spacing: A consistent amount of white space between

elements; traditionally, this has been one pica. For this design unit, it shall

remain one pica

White space/negative space: The absence







of the game to keep spirits up. Usually the band took a break after halftime.

Victories by two long-shots - the homecoming make for a spectacular homecoming. By Renee You

ecoming the 2013 homecoming queen was not a dream come true for Gloria Baker, 12. She never imagined that she would be selected.

"I had never thought much about it. And then my friend Zoe (Reagan, 12) heard a couple of cheerleaders talking about it, and she said I should get in

Zoe went to Ms. Allen, the chemistry teacher, asking her to nominate Baker.

"I'm so glad Zoe came to me. Gloria is a great, all-around girl who doesn't seek much attention." Allen said. "She's smart and has lots of school spirit. She's on the Scholar Bowl team. Maybe this honor will help with recruiting."

for homecon Amanda No West Me Donovar choice o night g

e recognized classmates. I'm he homecoming crown this year," Baker said.

of any element

**Type**: Printed letters or characters

; vear's band. Musical Spectrum, was the best. They rocked the house and kept the party moving. "



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Pica: A journalistic unit of measurement; one pica = 1/6 of an inch

The place where es meet; the gut cas wide and is f Dook comes together.

Logo: Artwork used to represent a company; logos can be a unifying graphic for the yearbook theme

# Yearbook Vocabulary

## Spread

Two facing pages that form a visual unit.

## Gutter

 Extra pica between facing pages that allows for binding.

## Eyeline (AKA visual center)

- Horizontal line off of the true center established by one pica of white space.
- All elements should "hang" off of this line except the dominant photo, which should be crossed by it.

# **SPREAD**













Spring



Celebration For the Future



160 - 163 164 - 171 172 - 177 178 - 181 182 - 193 194 - 197 198 - 233



## Gutter

5mm margin



Keep important text, photos and faces inside the margins.

Some photos and patterns look good "bleeding" off of the edge of the page. Anything that goes into the red will trimed off of the page (like the edges of the blue circle).

A4 page

210mm

5mm margin

FOR A FULL FILLING EXPERIENCE



High school yearbooks have survived with a very strange recipe that hasn't changed much over the decades. That recipe starts with the idea that your school contains the brightest scholars or finest athletes. Or both. Next, it puts the grandest decrees about the future alongside the silliest sayings about study hall. Toss in some photos, a bit of verse, awful puns, local ads. Then charge a hefty fee

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# Eyeline

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# Design Elements

## **Photos**

- Images originating from a camera.
  - Photos form the core of the layout and should be designed first in a "pinwheel" formation.

# Photos in pinwheel









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The boar ended their passon sleet in the AAAA conference, souring them a spot in the Swee Tournament. They recorded so castle Rock-Stiffs for the assessment but less in

could of NAA, which was the best season in the history of











Jumping Summer is a time to spend with family and triends

James & Belling Safer & Lott Press A.



# Yearbook Photography Rules

- There must be a dominant photo (about twice the size of other photos)
- Other photos should "hang" off of the dominant photo, the eyeline, and be grouped toward the center
- ONLY 5-7 photos per spread, ONLY odd numbers
- Leave room for captions near to EVERY photo.

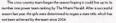
# Dominant photo GOOD Examples



# **RSPIRING**

CROSS COUNTRY TEAM BEGINS SEASON WITH HIGH EXPECTATION OF WINNING STATE TITLE

STORY BY JACUTH CASAL, JOANNA RODRIGUEZ PHOTOS BY JOANNA RODRIGUEZ, FOR MAR PHOTOGRAPHY



firoughout the season, up until the state championolog," jurior Cristina

ended. Both as a team and at individuals, the cross country numers have

"Afternoon practices started right away," pursur Emily Terrilla said. "We Park] In July we also started morning workouts at the gym [and] afternoon

Rodinguez-Michalik led the team to compete in the state championship.

Rodinguez-Michalik replaced former head coach, Any Moretakos at the end of last year. Although the team members felt the loss of Montalvo's departure, they were comforted with the idea of a familiar leader. Rodri-

"She was a good coach this year," junior Hannah Barquin said. "She

never moved (a practice) except for when she had her hally."

Many of the gals on the team were returning runners from last year.

Senior Nastatha Rodriguez, junior Ciratina Brea and ophomore Alessadra.

"In states overall, everyone pretty much ran a good race," Brea said.
"I am proud of [all my teammates] and hoppy to have shared this season

The team finished the season as district champions and second numer-up at the state championships. Although the team did not win the state title, the juriors, sophomores and freshmen are once again optimistic.



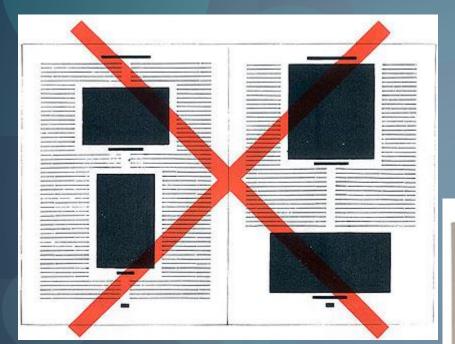


64 • CROSS COUNTRY



changed, academics seem to stay the same. "It is the same routine day having DEJA VU. Story by Erica Armstrong.

# **BAD Examples**



### Cartoon Modern Yearbook

Created by amidamidi.

(New window #7)



This is a photo collection of Modernist animation artists who produced animated films during the 1950s. The photo set includes directors, animators, story artists, character designers, layout artists, background painters and even a few important studio owners. To find out more about these artists and to see their artwork, check out my new book Cartoon Modern: Style and Design in Fiffies Animation

(Chronicle Books, 2006).





# Design Elements

## **Text**

- Display type such as headlines and titles should be large and attention getting.
  - Body text such as stories and captions should be smaller but easy to read.

- Ascender: The part of a lower case letter that rises above the main body of the letter
- **Bold**: Type created with a heavy stroke. Bold type adds emphasis
- Centered type: Both the left and right sides of a block of type are uneven
- Condensed: The font width is narrow, but the height remains the same
- Descender: The part of a lower case letter that extends below the main body of the letter
- Drop initial (Drop cap): A highlighted letter that is set into the text that has the remainder of the text indented to accommodate the letter
- Extended: The font is made wider and the height remains the same

**Italics** The letters are slanted to the right: used to contrast the normal version of the font

**Justified type:** Type alignment vertically even on both the left and right sides of a block of type

**Kerning**: The space between characters in a font

**Leading:** The negative space between lines of type; measured in points

**Light:** Type made with thin lines

**Point:** A journalistic unit of measurement; a point =1/72 of an inch; 12 points make up a pica. Type and graphic elements are measured in points and picas

**Sans serif (without feet):** A font with no finishing strokes at the ends of each letter (traditionally works for headlines)

**Serif (feet):** A font with a decorative finishing stroke at the end of the letter (traditionally works for body copy/captions)

Text wrap: Columns of text will flow around a graphic, art or photo

**Ultra-light**: Type made with very thin lines

**Weight**: The width of the lines that create a letter

Width: The horizontal measurement of a font

## Text

### Students Let Loose and Show Their True Spirit

By Dan Bentley



"Spirit and fan are not

were gross and withe A special description of the foresteen The new transmit properly of the special and properly

## **Expressive Times**

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with the belo of the real cheerleaders, Laura Addley Rowell, Christine Jackson, Mariela Torson, and Brittsey Shigman, Jason Cormichael and, "It was a

Klasyle Life 19

## Cross Cantal Distance

Blood, sweat, and tears. That was the quote written on the bracelets worn by the 32 members of the 2008 Bucknell women's cross country team. The hundreds of summer miles paid off with a win at home at the Bison Open. They lined up midseason next to 40 plus teams at the Paul Short Invitational, placing 12th among nationally ranked teams. The team put forth a "blood, sweat, and tears" effort, placing second at the Patriot League Championship at Lehigh University on November 1st. Freshman Stephanie Fulmer was named Rookie of the Meet and received an All-Patriot League award for her 2nd place finish, along with roommate Caitlin Cavanaugh who placed 12th, receiving a 2nd All-Patriot League award. The highlight of the season was the Mid-Atlantic Regional Championship at Princeton University where the ladies battled through muddy trails to place 8th out of 26. Senior Gillian Nordquist, co-captain with Jessica Hibbert noted that, "We always work well together during races and push each other to run our best, but the teamwork luring Regionals was stronger than it's been all season."

The Bucknell men's cross country team started off the year with a first place finish at the hilly Detroit Titan Invitational course. Junior co-captain Andrew Huebner, junior Connor McNamera and senior co-captain Clinton Orloski led the men to 2nd place in a competitive meet at the Buffalo Stampede in Buffalo, NY. The Bison battled it out at the Patriot League Championships on November 1st, placing 5th overall. The highlight of the season was Mid-Atlantic Regional Championship at Princeton University, where the Bucknell men proved predictions wrong. The bison were not ranked in the top 15 going into the race but unleashed their endurance by placing 12th overall in the 10k race. -Sarah Moniz



Above: From left to right, seniors Joe Folcy, Clinton Orlocki, and Donald Sanner stay ingether during the Saisbes for the Bison.

### Coachs Corner

Beating Perm State on the road and or national television was a great day for the program. It was the first time we had beaten PSU in 40 years. Doing so in front of such a large

audience made it even better for our otusient-athletes." Head Coach Brisish Nach



Above Left: The men's cross country team begins the race Open and the Detroit Invitational this sesson, Above Right Senior Kim Hassett strides around the corner to get to the finish lim. Hassett placed 7th out of 91 at the Dickinson Tovitational to help the Bissis finish 4th. Right: With senior Gillian Nordquist in the lead, the on's cross country team sticks together. Co-captain Nordered had three top 15 finishes in her final season.

# sooveboowd.

## Text Rules I

- Headlines : Primary & Secondary
  - MUST include at least one verb
  - Must lead directly into lead idea of story
- Titles
  - No verb necessary
  - Applies to the focus of the spread, not the story
  - Large, at least 24 points
  - Traditionally Sans-Serif fonts that match the spirit of the spread

# Headlines & Titles





50 percent







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## Text Rules II

- Body text
  - Body the story text
  - Captions blurbs beside photos
  - Bylines photographer name/author name
- Must be easily readable
  - Traditionally Serif font with serifs
  - Should be split into small gray areas

## **Fonts You Will Need**

Once you have a theme and cover, choose fonts for the entire book.

- 1. Choose a **decorative font** to depict your **theme**.
  - a. Use this decorative font to enhance, not to tell the story
  - b. Use this font as a graphic treatment
- 2. Choose a **contrasting font** in either a serif or sans serif as your **headline style** font
  - a. All headline styles should be written in this font
  - b. Headlines traditionally have sans serif fonts (Myriad, Helvetica)
- 3. And finally, a **body copy, caption, names** font
  - a. Use this font throughout your book
  - b. Decide on a size 8-12 points
  - c. Pick a folio font for page number, section name, page content

# Body Text & Font





• I have never let my schoo ing interfere with my education. [Mark Twain] • Literatur contributes to how peopl express themselves. Science and math help you build better understanding of howeverything works. Electrotics shape our lives. [Veronic Enrique2] • Our generation into instant gratification an finding ways to carry it ou We don't want to think. [Ale jandro Marque2] • A word! the wise ain't necessary, it the stupid ones who nee all the advice. [Bill Cosby]

Zack Merca

mind

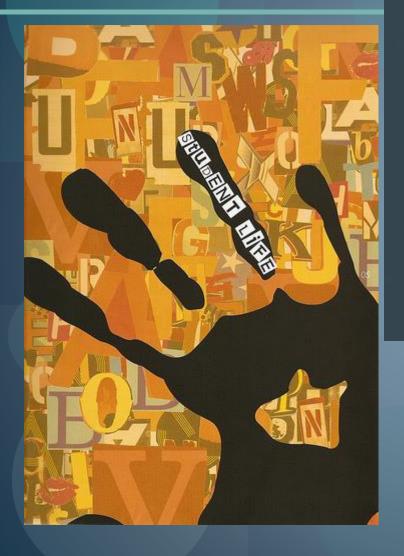
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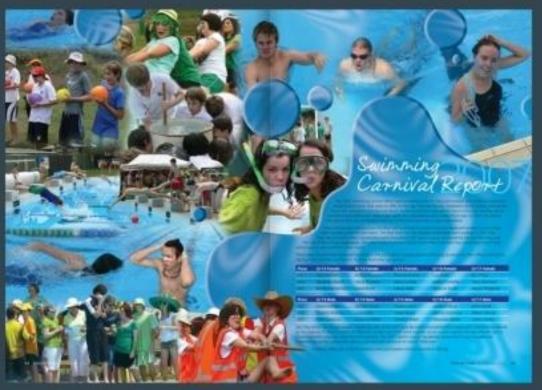
# Design Elements

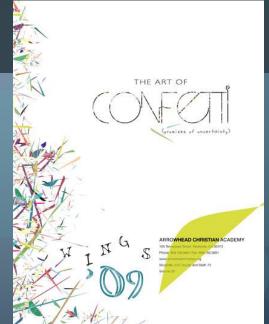
## Art

- Lines, boxes, gradients and drawings
  - should **enhance** a layout
  - should add meaning or order
  - Not merely decorations

# Art







# Design Elements

## White Space (AKA Negative Space)

- An area of the layout that has NO text, photos, or art.
  - Should be planned
  - Should be used as an effective way to separate elements
  - Should be used to lead the eye

# White Space Rules

- No trapped white space!! make it purposeful
- Consistent internal spacing same throughout
- USE white space to lead the eye
- Use it to establish a 1 pica Eyeline visual center
- Use it to establish Simplicity

# White Space



into the student parking list one Friday morning. At the time, Ortoga had only had be present for on excepts.

to his car, only to see that he had rectived an official thought it was durely. My untile went to La Serva when



drivers embrace their new privilages that come with a license, get ready to

## FLOOR IT.

Did you pass or fail the first time you took your behind-the-wheel test for your driver's license?

failed 57%

cm 4?









this is your life.

do with it what you want.

but why not get out of your comfort zone?

don't be scared, take a risk

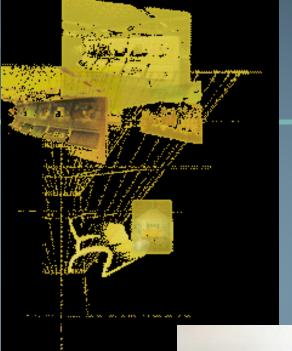
take it as it comes

## Art Rules

- Illustration/Graphics
  - Should enhance, not merely decorate
  - Drawing/Graphic that takes place of photo or that gives information
- Page elements
  - Often used to associate or dissociate from theme/idea/spirit
  - Rule lines MUST be consistent use the internal software ruler



OND WIEWOOM



ORACLE





# Your Assignment

- Create a Title or headline Page for one of the following sections
  - Opening Page -
  - Table of Contents -
  - Seniors
  - School of Rhetoric
  - HS LIFE
  - School of Logic
  - MS LIFE
  - Staff
  - Events
  - Athletics
  - Clubs
  - ERA LIFE- CANDIDS
  - Jostens Page Designer Software
  - Employ EACH of the elements from this PowerPoint.
  - Make sure you know the difference between the shape tab and photo tab begin adding some photos
  - You may use graphics from the internet or on the Jostens Website

# Your Assignment, Continued

- You MUST get your topics and layouts approved by Ms. Bailey
   BEFORE getting on a computer!
- Spread Map
  - You MUST map out your mock spread on paper before you begin computer work.
    - Design the photo layout and text placement
    - Plan the titles, headlines, etc.
  - **2**0%